

Ohio Person-Centered Care Coalition
Minutes of December 10, 2010 Board Meeting

Attendees: Hilary Stai, Tara Sibert, Kim Saylor, Matt Dapore, Dionne Nicol, Marianne Bradshaw, Joanne Whiteman, Shane Craycraft, Micki Horst, Christine O'Neal, Fran Savard, Shephanie Dewers, Gretchen Robinson, Mandy Smith, Victoria Bartlett, Beverley Laubert, Susan Marsico

The board-specific section of the draft by-laws were reviewed and the following changes were made.

1. Board members have to work in Ohio, they do not have to Live in Ohio
2. Board members have to be US Citizens
3. Eliminate prohibition of more than one person from any single membership organization serving on the board.
4. No term limits – members alternate 2 and 3 year terms.
5. Board is responsible to control and manage affairs and business of coalition.
6. 51% of board must be present to have a quorum, then majority rules – teleconference participation is allowed – no email voting
7. Minimum board members to be present is 11 to hold a vote.
8. Signed proxy allowed for voting for an absent board member.
9. The board will self-govern
10. If needed board position to be filled as soon as possible, eliminating time deadline of 60 days.
11. To Remove a board member there must be a 2/3 vote and there is no appeal by ex-board member
12. Anyone can be committee chair, you do not have to be on the board, Board members will act as liaisons. Committee chairs can be appointed or volunteered for.
13. State coordinator will be member of board but have no vote
14. Maximum 23 members

Housing of Records - No action taken on housing records at this time – records housed with State Coordinator. Options were discussed on electronic housing.

Liaison to CPA and Attorneys - President/Coordinator liaison to CPA and Attorney – will send letters out soliciting volunteers to work with Coalition

Board members – it was agreed that everyone that volunteered and submitted a bio would comprise the initial board. Board members then volunteered to be officers and the board voted to approve.

Officers were elected and the results were as follows:

- Joann Whiteman – Secretary
- Fran Savard – Vice President
- Dionne Nicol – Treasurer
- Matt Dapore – President
- Length of Term - Terms will be 2 and 3 years for board members – terms assigned during meeting - Officer elections every 2 years

Committees (and current volunteers)

- Executive – board officers and state coordinator
- Outreach/Recruitment – Gretchen Robinson, Marianne Bradshaw, Dionne Nicol, Hilary Stai
- Education/Conference Planning – Jan Winland, Kim Saylor, Sam McCoy, Kathy Chapman, Mary Ann Evans, Christine O’Neal, Hilary Stai
- Website/Resources – Hilary Stai, Betty Thompson, Joe Jorgensen, Erin Pettegrew
- Regulatory – Fran Savard, Shane Craycraft,

Action:

Executive Board can appoint committee chairs or volunteers will be accepted. Hilary will contact members to establish interest and then will work with volunteers to schedule initial committee meetings in early 2011

Goals for the Coalition in 2011

- Picker Project
- Functioning coalition
- Conference – February 2012
- Outreach/Recruitment
- Website/Resources

Department of Aging hosts a television show on Public Access “Finer with Age” February 2011 show was taped 12/10/10 and was about Person-Centered Care – 3 board members participated as host and guests

AOPHA has an ongoing Culture Change Interest Group – Hilary participates to coordinate activities with PC3 – the first will be a webinar on consistent assignment in February 2011. A Zoomerang survey was developed and posted on the PC3 website to get baseline information on consistent assignment.

Organizations to help promote survey: AOPHA, OANH, and OHCA

Need to be proactive as a coalition in regards to regulations involving person centered care given changes being considered by CMS.

Action:

Asking board member Shane Craycraft to get involved in this process.

Website Committee - The board feels that reorganization of the website is a major priority and a committee will review the following:

- Website reorganized
- Committee work with Joe to determine amount of work to be done and how much Joe willing to do pro bono
- Consider getting bids to have work done if necessary
- Want web site to be One Stop Shop for all person-centered care information in Ohio
- Executive committee empowered by board to make decision about dedicating resources to project and how much

February 10th – Next meeting – location to be determined – possibly membership and/or committee meetings in am and board meeting in pm

Action:

Hilary will try to rotate meeting locations when feasible and appropriate

Ohio Health Care has offered to host at least 2 membership meetings in 2011

May 20th

August 29th

Action:

Education committee explore scholarship opportunities for members to attend conference in 2012 – want facilities to send staff, not just management

Utilizing Critical Access members to get involved in Person Centered Care

Offering Resources to our members

Coleen Marshall being a potential speaker at conference in 2012 – also Carmen S. Bowman, MSH, ACC

Encouraging all members to send in Resources.

Meeting Adjourned 3:00pm – Hilary will prepare list of board members with 1-2 sentence biography to post on web site with minutes of this meeting.

Minutes submitted by Matt Dapore.