

Worksheet A: Identifying Areas for Improvement

1. Select one question (from the Facility Assessment Checklist, if applicable) to examine further.
Example: Does our facility routinely ask all residents upon admission/readmission if they have pain?

Question: _____

2. Randomly select five (or more) medical records (or other data source, depending on the question) to review. Determine a question that will be asked:
Example: Was this resident asked about their pain upon admission/readmission?
Example: How long many call lights were answered within X minutes?

Question: _____

3. Collect data:

- Data can help you separate what you think is happening from what is really happening.
- Data will establish a baseline so you can measure improvement.
- Data will help you avoid putting solutions in place that will not solve the problem.

Record findings here:

Case #	Yes	No
1		
2		
3		
4		
5		

4. If data are not readily available from medical records, what sources did you use to collect your data, and what at steps did you take to collect these data?
